

# Add or Drop courses Online

## Application Process for Physical Education Courses of Semester

### Faculty and Staff

### Student

Application time: To be notified with Email by the Office of Human Resources at the beginning of semester

Course selective path:  
Personnel management system > In-school selective > Maintenance of application information for in-school selectives

Responsible person of the task:  
Taipei Medical University Office of Human Resources, Ms. Wu  
Tel.: 02-27361661 Ext: 2095  
E-mail: yichi@tmu.edu.tw

Application time: Subject to the announcement made by the Office Academic Affairs

Course selection path:  
School' s website [Home] -> [Student] -> [Course selection, fill in preferred choices, and add or drop courses] to enter the system of course selection

Responsible person of the task:  
Taipei Medical University Office of Physical Education Affairs, Ms. Liao  
Tel.: 02-27361661 Ext: 2276  
E-mail: evaliao@tmu.edu.tw

# Student

Course Selection Process for Students  
(Subject to the schedule announced by the Office of Academic Affairs)

Preferred choices

Inter-school electives

Subject to schedules of schools

Add or drop  
109.09.14~09.24

Confirm course selection

Confirm course content

Confirm course selection

Course content incorrect

Submit request for correction  
of course selection

1. Course content can be confirmed online.
2. Online confirmation is considered final.  
\*The information to be used will be based on what's provided to the academic affairs system, and the information cannot be altered after confirmation.

Need to adjust credits due to special circumstances.

Approve correction

Confirmed online by instructors responsible for administration.  
Confirmed online by department director.

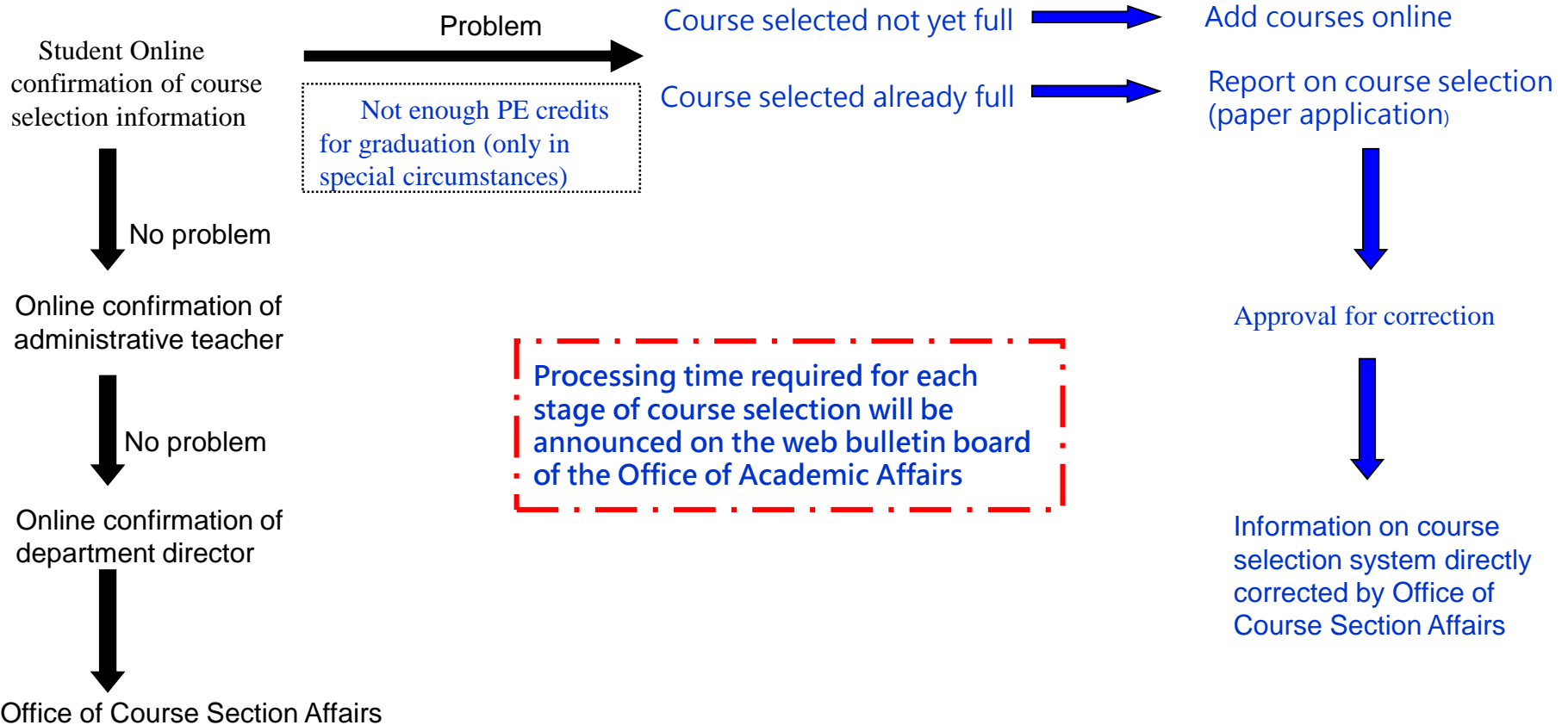
End of suspension

Complete course selection

Directions:

- Main process for course selection
- Return to main process
- - -> Process for changing number of credits

# Student Request for Correction of PE Course Selection



## [Important Note]

\* PE course starts on the first week of the school. Those who apply for correction of course selection will need to obtain the approval by the course instructor first before attending the class. After the class, please ask the instructor to sign the "Proof of Class Attendance" which will be used as a proof to show the successful request for correction of course selection.

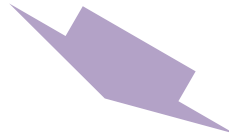
\* As the request period for correction of course selection is rather short, the entry of information for the request not completed during the time period will become invalid. Please submit your request as early as possible, and track the progress.

# International Graduate Students Auditing Classes

Schedule: To be announced on the website of the Office of Physical Education Affairs during the summer/winter breaks



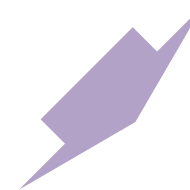
Application: Fill out an application online  
(Limited to two people per class, and will not be available for additional selection if full)



Request filled online



Attend class



Request cannot be filled online (class already full)



Apply for other courses

# Student

## Description of website of the Office of Physical Education Affairs in English (on PE class):

The main purpose of school's physical education class is to establish the correct physical fitness improvement methods for students, and hope that students will become proficient in one to two sports before graduation, so as to cultivate their lifelong sports ability.

## Physical Education Course Description

1. The university department (except for the post-bachelor class) requires six semesters of physical education, with a passing score of 60 (6 semesters of mandatory PE course are 9), and completes the swimming skills test before graduation.
2. Selection of PE course is similar to other courses at school. Please follow the School's rules on course selection to select your class in the system.

## Academic Affairs Information System 【Course selection】

<https://newacademic.tmu.edu.tw/>

### Course Inquiry

<https://newacademic.tmu.edu.tw/outside.aspx?mainPage=QQBwAHAAbABp%20AGMAYQB0AGkAbwBuAC8AVABLAEUAlwBUAEsARQA1ADAALwBUAEsARQ%20A1ADAAMQA1AF8ALgBhAHMAcAB4AA==&GUID=>

### Search for Syllabus

<https://newacademic.tmu.edu.tw/outside.aspx?mainPage=QQBwAHAAbABpAGMAYQB0AGkAbwBuAC8AVABLAEUAlwBQAFIARwAvAFAAUgBHADEAMQAwADEAXwAuAGEAcwBwAHgA&GUID=>

# Student

## Notes on selection of PE courses

- 1) PE courses start on the first week of the school. Please go to the assigned locations to attend the courses selected.
- 2) PE teachers will clearly explain the precautions of the course, the class outline and the grading method before beginning their classes.
- 3) If you feel any discomfort during the PE courses, please inform the instructors immediately. If you think the course is not suitable for you, you may choose to drop or suspend the course in accordance with the rules published by the Office of Academic Affairs.
- 4) Those who wish to apply for credit exemption of PE courses, please follow the Procedures posted by the Registration Section, and please refer to the instructions on the <http://www.tmu.edu.tw> (school homepage) -> Freshman Area.
- 5) Selection of PE course is similar to other courses at school. Please follow the School's rules on course selection to select your class in the system.
- 6) Those who are unable to do extreme exercises or have heart-related diseases may take the "Adaptive Fitness" course. The submission of hospital notes for such conditions issued by hospitals above the regional scale before the 1st session of classes will be required.

## Course locations of each sports event

Sports event	Venue	Sports event	Venue
Basketball, volleyball	Outdoor basketball and volleyball courts	Table tennis	Table tennis classroom
Badminton	Multifunctional court on the 2nd floor of Gymnasium	Golf	Golf course
Swimming	Indoor swimming pool of Gymnasium	Aerobics	Table tennis classroom
Tennis	Tennis court	Yoga	Table tennis classroom
Soccer	Outdoor track and field facility	Physical fitness	Gymnasium
Health fitness	Fitness center of Gymnasium	Rugby	Gymnasium
Adaptive fitness	#8005 classroom of Multifunctional Building	Lacrosse	Gymnasium
Pétanque	Pétanque court	Vitality body trimming	Table tennis classroom